

## Eligibility and Subsequent Eligibility for Training Providers Revisions

Previous Policy	Revised Policy
The term “Program”	To the term “Offering”
The Executive Director of the DCWIB may approve Training Providers and offerings with initial eligibility status and will inform the <b>Business Services Committee</b> of such activity on a monthly basis.	The Executive Director of the DCWIB may approve Training Providers and offerings with initial eligibility status and will inform the <b>Operations Committee</b> of such activity on a monthly basis.
No reference to using DOL site.	All offering data must be submitted in full and accurately online at <a href="http://www.workforcenewyork.org/etp/">http://www.workforcenewyork.org/etp/</a> . Where documentation or written statements are required to be on file at the DCWIB hard copies must be submitted.
<ol style="list-style-type: none"> <li>1. The program completion rates for all participating individuals</li> <li>2. As applicable, the rates, licensure or certification, attainment of academic degrees or equivalents, or attainment of other measures of skills of the graduates of the program</li> <li>3. Duration, tuition and materials/ supplies fees for the program per student.</li> <li>4. The percentage of individuals participating in the program with unsubsidized funding</li> <li>5. The wages at placement in employment of all participating individuals</li> <li>6. The percentage of WIA participants in each training program who obtain unsubsidized employment</li> <li>7. The retention rates in unsubsidized employment of participants who have completed the program six months after the first day of employment</li> <li>8. The wages received by participants who have completed the program six months after the first day of employment</li> </ol>	<p><b>All students</b></p> <p><b>Completion Rates:</b></p> <ul style="list-style-type: none"> <li>Total enrolled</li> <li>Total completed</li> </ul> <p>Duration, tuition and materials/supplies fees for the offering per student.</p> <p><b>WIA students</b></p> <ol style="list-style-type: none"> <li>1. The rates, licensure or certification, attainment of academic degrees or equivalents, or attainment of other measures of skills</li> <li>2. The percentage of WIA participants in each offering who obtain unsubsidized employment</li> <li>3. The retention rates in unsubsidized employment of participants who have completed the offering six months after the first day of employment</li> <li>4. The wages received by participants who have completed the offering six months after the first day of employment</li> </ol>
<i>Secondary or Post Secondary Educational institutions accredited by a regional accreditation body or the state of New York will be required to report on numbers 1, 2, and 3 but are otherwise exempt from subsequent eligibility review.</i>	<p><i>*Secondary or Post Secondary Educational institutions accredited by a regional accreditation body or the state of New York will be required to report on:</i></p> <ol style="list-style-type: none"> <li><i>1. Numbers the program completion rates</i></li> <li><i>2. As applicable the rates, licensure or certification, attainment of academic degrees or equivalents, or attainment of other measures of skills of either all students or just WIA, whichever is easier for the institution, and</i></li> <li><i>3. The duration, tuition and materials/ supplies fees for each offering per student.</i></li> </ol>
The DCWIB Training Provider Appeal Process is overseen by the <b>A&amp;E committee</b>	The DCWIB Training Provider Appeal Process no longer is overseen by the A&E committee rather the <b>Operations committee</b>

None

**Payment Policy**

Where WIA funded students are awarded financial aid, the training agency must apply the aid toward the tuition before applying WIA funds. When financial aid is received after an ITA has been executed the Training Provider is obligated according to section 663.320 (c) of the Federal Register to reimburse the WIA program.

ITA's are payable only after:

1. The student completes the offering or offerings as defined by the ITA and the Training Provider submits invoices to the appropriate agency for the payment of tuition, fees and or books with all receipts and attendance records
2. The student withdraws or drops out before completing the offering offerings as defined by the ITA in it's entirety and the Training Provider submits invoices to the appropriate agency for the payment of tuition, fees and or books with all receipts and attendance records up to the last day of student enrollment

In the case where a student withdraws or drops out before completing the offering or offerings as defined by the ITA the DCWIB will reimburse the Training Provider in accordance with the reimbursement policy on file.